



E-mail [coe@yenepoya.edu.in](mailto:coe@yenepoya.edu.in)

**Controller of Examinations**

**Ph: 0824 – 2204768 Fax: 2204768**

YU/COE/EXAM/Notification/December /2018

19.11.2018

**NOTIFICATION**

Sub: Conduct of University Theory Examination December 2018 Session- Reg.

Ref No. : YU/COE/EXAM/Notification/ December Session /2018 Date: 13.11.2018.

-----

In continuation of this office notification cited above, the schedule regarding the submission of application and fee details are notified as follows:

The Time-Table of the concerned U.G Examination is also enclosed along with this notification.

**Schedule for compliance by the Institution:**

<b>I, II, III &amp; IV BPT (Annual Batch)</b>	
Date of issue of Application forms of Examination to the college	<b>22.11.2018</b>
Last date for payment of Examination fee	<b>01.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>200/-</b>	<b>04.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>500/-</b>	<b>07.12.2018</b>
Last date for submission of filled application forms, Attendance, IA marks by the colleges to the University	<b>08.12.2018</b>
Commencement of Examination	<b>13.12.2018</b>
<b>II Semester &amp; IV Semester BPT</b>	
Date of issue of Application forms of Examination to the college	<b>22.11.2018</b>
Last date for payment of Examination fee	<b>01.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>200/-</b>	<b>04.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>500/-</b>	<b>07.12.2018</b>
Last date for submission of filled application forms, Attendance, IA marks by the colleges to the University	<b>08.12.2018</b>
Commencement of Examination	<b>15.12.2018</b>
<b>I Semester MPT (CBCS)</b>	
Date of issue of Application forms of Examination to the college	<b>22.11.2018</b>

Last date for payment of Examination fee	<b>01.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>200/-</b>	<b>04.12.2018</b>
Last date for payment of Examination fee with fine of Rs. <b>500/-</b>	<b>07.12.2018</b>
Last date for submission of filled application forms, Attendance, IA marks by the colleges to the University	<b>08.12.2018</b>
Commencement of Examination	<b>15.12.2018</b>

**Fee details - Colleges have to collect the following fees from the candidates**

<b>Fee for Examination Application Form :</b>		<b>Rs. 150/-</b>
<b>Fee for Marks Card</b>		<b>Rs. 250/-</b>
<b>Examination Fee</b>	<b>BPT</b>	<b>Rs. 350/- per paper</b>
	<b>MPT</b>	<b>Rs. 1750/- per paper</b>
<b>Provisional Degree Certificate</b>	<b>IV BPT</b>	<b>Rs.500/-</b>
<b>Convocation Fee</b>		<b>Rs.2000/-</b>

**Instructions to the Principal/Dean:**

- Attendance:** Furnish attendance of all the candidates by calculating the Attendance up to the last working day of Course/ Term – on or before the due date. There is no provision for condonation of Attendance. (Detailed instructions for submission of attendance enclosed)
- Internal Assessment Marks** : I. A. Marks (Wherever applicable) should be submitted in the prescribed form on or before the due date .(Detailed instructions for submission of Internal Assessment Marks enclosed)
- Fees should not be collected from the students who are having shortage of attendance/IA marks in a subject.
- The principal/Dean shall attest the photo of the candidate in the application part of the form.
- Please notify this examination notification along with the Instructions to the candidate prominently on the Notice Boards of the Institution for the benefit of the students.

**Instructions to the Candidates**

- Candidates should affix the latest stamp size photo (2 No) on the application form.
- The fees once paid cannot be refunded or readjusted under any circumstances.
- The students who are having shortage of attendance and I.A. marks shall not pay the Examination fees. However even if the fees is paid they are not eligible to appear the University Examination.
- The candidate should verify the final I.A marks/ Attendance and report any discrepancies found to the office.
- Signing in the IA marks/Attendance list is mandatory before obtaining the Hall ticket and no claim will be entertained thereafter for any change in the IA marks / Attendance.
- The Application received after the due date will not be considered.
- In case if the Hall Ticket is lost a duplicate Hall Ticket can be obtained from the Office of the Controller of Examinations by submitting a latest stamp size photo and by paying Rs.100/- and a request letter from the

*candidate through the Dean, failing to which the candidate will not be permitted to appear for the examinations.*

*( Instruction No.7 shall be displayed outside the Examination hall for the benefit of the candidates)*

**6. The filled in examination application forms along with the statement showing the details of Names of the Candidates, Register No's , Subject appearing and Fees Paid should be sent to the Controller of Examinations on or before due date.**

**Controller of Examinations**

To,

The Dean, Yenepoya Physiotherapy College

Copy to:

The Vice Chancellor